

Request for QUOTES

for the design of a Children's Book

Purpose of this Request for Quotes

Fondazzjoni Sagħtar is seeking the services **for the Design of a Children's Book** entitled 'Vjolenza Qatt u ma' Hadd' which is planned to be published in the coming months.

1. Introduction

Fondazzjoni Sagħtar is an independent and autonomous voluntary organisation, without any political affiliation, founded with the main purpose of serving a social and educational function among Maltese and Gozitan educators and students.

The Commission on Gender-Based Violence and Domestic Violence has granted funding for the Project 'Vjolenza Qatt u ma' Hadd/Violence? Never, against Whoever' following *Fondazzjoni Sagħtar*'s application through the Together We Empower Programme.

Part of the project entails the design and publishing of a book mainly targeted at primary school students. The children's book is set to consist of 32 pages (excluding cover).

2. Services Required

Conditions and specifications for REQUEST FOR QUOTATION for the Design of a Children's Book being published by *Fondazzjoni Sagħtar*:

2.1 A separate quote was published for illustration and thus the design is mainly required for page setting. The idea is to have illustrations accompanying each theme/situation (total of 25 themes/situations on a double page spread). The service is required for:

1. The design of the main cover of the Book

This should highlight the main aims of the book while targeting the appropriate age.

2. Each theme/situation in the Book

The Book will include 25 main themes/situations set over a two-page spread respectively.

3. Promotional Content

For promotional content, pages from the book itself may be used but the bidder might be requested to adapt the design to fit the advert accordingly.

2.2 The Timeframe:

1. The design of the book is being requested by 30th September 2025.

The content will be forwarded to the bidder by 9th September 2025, the bidder must be committed to provide the design in the stipulated timeframe.

2. Availability and additional Service in the following months

Despite that the main design would be completed, Fondazzjoni Sagħtar may ask the bidder for minor additional content or adjustments, mainly to be used for advertising purposes.

3. Quotations

Quotations covering the breakdown of all expenses and including VAT shall be sent to info@saghtar.org.mt

All Quotations must be submitted by not later than 7th July 2025.